



The National Association for the **Employment** of People who are **Blind**

2015 NIB/NAEPB National Conference and Expo
Hyatt Regency Crystal City
Arlington, VA
Tuesday, October 13, 2015

Dial-in number: 1-877-860-3058
Pass Code: 925356
Washington Room

NAEPB Board of Directors Meeting Agenda

10:00am – 10:45am EST – Meeting
10:45am – 10:50am EST – Break

<u>Topic</u>	<u>Member</u>
1. Call to Order/Welcome	Steiner
2. Roll Call	Garrett
3. Approval of Minutes <ul style="list-style-type: none">• August 10, 2015 Board Teleconference	Garrett
4. Treasurer's Report <ul style="list-style-type: none">a) Balance Sheet August 31, 2015b) Income Statement August 31, 2015c) FY16 Budget	D'Amico
5. Consent Calendar Reports <ul style="list-style-type: none">a) NAEPB PP Report (Consent Calendar) Wellsb) BSC Report (Consent Calendar) Horton	Steiner
6. 2016 Winter Board and Membership Planning Retreat	Steiner
7. Commission Letter Update	Steiner
8. Strategic Plan Revision Status	Monteferrante
9. NIB Update	Lynch
10. New Business	Steiner
11. Adjournment	Steiner

NAEPB Treasurer's Report

For the period ending 8/31/2015

Please see the financial statements ending 8/31/15. The checking account value was \$2,005 and savings account \$187,768. Accounts receivable balance remained at \$3,000. Remaining dues for agencies as listed continue to be collected.

Accrued expenses consist of 11 months of accrued accounting fees at \$1,375 and 21 months of accrued web site maintenance fees of \$7,700. Total equity at the end of August 31, 2015 was \$183,698.

Total revenue for the year to date was \$30,125, all income a result of collected dues. There were no expenses paid out in August. The net income to date is \$18,386.

Treasurer Action Item:

Based on our By Laws, there are two agencies that should be terminated from the membership rolls.

1. Lighthouse for the Blind & Visually Impaired – San Francisco.
Termination based on an email of withdrawal from the membership of NAEPB.
2. Visionary Media Company – New York City.
Termination based on non-payment of dues for the last two years.

We will need a motion for termination.

Respectfully Submitted

NAEPB Board Meeting - October 13, 2015

Rudy D'Amico, Treasurer

NAEPB
Income Statement
For the Period Ending Aug 31, 2015

REVENUE	ACTUAL YTD	BUDGET YTD	VARIANCE	Budget 2015
Investment Income	125	8	82	100
Membership Dues	30,000	30,000	0	30,000
Voluntary Donations	0	0	0	0
TOTAL REVENUE	<u>30,125</u>	<u>30,008</u>	<u>82</u>	<u>30,100</u>
EXPENSES				
Business Expenses	0	0	0	0
Accounting Fees	905	875	345	1,500
Website Maintenance	3,700	2,333	(467)	4,000
Postage	0	0	0	0
Supplies	0	0	0	0
Telephone / Communications	0	0	0	0
Awards / Honors	0	292	292	500
Insurance - Liability / D&O	1,126	700	(426)	1,200
Bad Debt Expense	0	1,750	1,750	3,000
Miscellaneous Other Costs	0	117	117	200
Officers Expenses	0	2,917	2,917	5,000
Meetings/Conferences	6,008	8,750	6,204	15,000
Conference Planning	0	0	0	0
Service Committee	0	2,917	2,917	5,000
Operations Committee	0	2,917	2,917	5,000
BSC Committee	0	2,917	2,917	5,000
Public Policy Committee	0	1,750	1,750	3,000
Communications Committee	0	1,167	1,167	2,000
G4 Committee	0	0	0	0
Medical Advisory	0	0	0	0
CMS Committee	0	0	0	0
(NIB Reimbursement)	0	0	0	0
Annual Audit Meeting	0	292	292	500
CEO Annual Training	0	292	292	500
Miscellaneous Meetings & Travel	0	2,333	2,333	4,000
NIB Reimbursement	0	(29,167)	(29,167)	(50,000)
TOTAL EXPENSES	<u>11,739</u>	<u>3,150</u>	<u>(3,852)</u>	<u>5,400</u>
SURPLUS (DEFICIT)	<u>18,386</u>	<u>26,858</u>	<u>3,934</u>	<u>24,700</u>

NAEPB
Balance Sheet
As of Aug 31, 2015

ASSETS

Current Assets

Cash Checking	2,005
Cash Savings	187,768
Accounts Receivable	3,000
NIB Reimbursement Receivable	<u>0</u>

Total Current Assets 192,773

TOTAL ASSETS 192,773

LIABILITIES & EQUITY

Current Liabilities

Accounts Payable	0
Accrued Expenses	<u>9,075</u>

Total Current Liabilities 9,075

Equity

Opening Equity Balance	165,312
Net Income/ (Loss)	<u>18,386</u>

Total Equity 183,698

TOTAL LIABILITIES & EQUITY 192,773

NAEPB PROPOSED 2015/2016 BUDGET

Interest Income	100
Membership Dues	30,000
Voluntary Donations	0
NIB Reimbursement	50,000
TOTAL REVENUE	80,100
EXPENSES	
Business Expenses	0
Accounting Fees \$125/mo	1,500
Website Maintenance \$300/mo, \$700/December	4,000
Government Relations	0
Postage	0
Supplies	0
Telephone / Communications	0
Awards / Honors	500
Insurance - Liability / D&O	1,200
Bad Debt Expense	3,000
Miscellaneous Other Costs	200
Officer Expenses	5,000
Annual Retreat	15,000
Conference Planning	0
Service Committee	5,000
Operations Committee	5,000
BSC Committee	5,000
Public Policy Committee	3,000
Communications Committee	2,000
G4 Committee	0
Medical Advisory	0
CMS Committee	0
Annual Audit Meeting	500
CEO Annual Training	500
Miscellaneous Meetings & Travel	4,000
TOTAL EXPENSES	55,400
SURPLUS (DEFICIT)	24,700



The National Association for the Employment of People who are Blind

PUBLIC POLICY COMMITTEE REPORT

Key Issues:

Member participation

The committee will meet at the NIB/NAEPB National Conference and Expo and look for ways to improve our membership's participation in the Public Policy Forum and more importantly getting them engaged with their elected officials year-round.

Grassroots Forum

The Grassroots Forum in August was somewhat of a success. We had a few dozen local, state and federal elected officials visit our agencies and the promise of support is encouraging.

1. Linkage between Issues / Strategic Plan

Our relationship with NIB continues to be excellent and we have been working closely to coordinate our efforts. The committee has been proactive in addressing threats to various aspects of the program, including recent challenges related to reporting on and investigations into the AbilityOne Program.

2. Committee/Subcommittee Activities:

- a. Wins: The Grassroots Forum proved to be a good opportunity for our members to get elected officials to their agencies and to also communicate our mission to their staffs as well.
- b. Challenges: Our biggest challenge is, and will continue to be, getting more agencies involved in public policy at home at their agencies, continue to promote the advocacy program, and getting better attendance at the Public Policy Forum. We need make our members understand that strong relationships with elected officials are so critical and must precede asking officials for help when our programs or individual agencies need it.



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BSC COMMITTEE REPORT

We continue explore the Joint Procurement Opportunities. Ken Edwards will give an update at the upcoming BSC committee call on October 6th, and again a full presentation to the BSC Best Practices Operators group meeting October 16th at the NIB conference. The committee continues to work many issues, including the 4pl pilot, Credit card spending limits, alternative payment methods, and the MARDET order. Please let me know if you have any questions.